

Maintenance Request Form

Date: ____/____/____	
Property:	
Tenant/s:	
Contact details:	
Name:	
Work:	Home:
Mobile:	Email:

Please note your contact details will be issued to tradesmen to arrange repair times directly with you.

Repair	Room	Appliance brand/ Model number

Authorisation for keys to be used by tradesmen to access property — YES/NO

Tenants signature

This form may be either faxed or emailed to your property manager

Thank you for your co-operation.